

**CVIII  
TRANSITIONAL SCHOOL DISTRICT OF  
THE CITY OF ST. LOUIS  
SPECIAL ADMINISTRATIVE BOARD**

**OFFICIAL REPORT**

**REGULAR MEETING**

**ST. LOUIS, MO**

**MARCH 13, 2012**

**M I N U T E S**

The Special Administrative Board of the Transitional School District of the City of St. Louis convened at 5:45PM to hear citizens on the proposed 2012-2013 School Calendar. The regular meeting started at 6:00PM. The meetings were held in Room 108 of the Administrative Building, 801 N. 11<sup>th</sup> Street, St. Louis, MO 63101.

**ROLL CALL**

Present: Ms. Adams, Mr. Gaines, Mr. Sullivan

The Board and audience recited the Pledge of Allegiance.

**2012-2013 SCHOOL CALENDAR**

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to move into open session concerning the proposed 2012-2013 School Calendar.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

The purpose of the meeting was to hear comments only. The District solicited feedback via the web-site and email. Mr. Blake Youde, Deputy Superintendent of Institutional Advancement compiled and presented the results. A total of twenty-eight (28) comments were received. Breakdowns of those comments are listed below.

13	Comments to move the start date of school to a later date.
4	Comment to revise Professional Development date(s).
5	Comments to start Winter Break earlier thereby extend it.
5	Comments to move Spring Break back one week.
1	Comment Record Keeping days in the calendar.

Mr. Sullivan called for questions and comments from the Board. He announced no one had signed up for public comments relative to the calendar. Therefore, on a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to close the public hearing meeting.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

Mr. Sullivan called for a motion to move into regular open session. On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to move into regular open meeting.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

**APPROVAL OF MINUTES**

On a motion by Ms. Adams, and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve the February 16, 2012 minutes.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

## **RECOGNITIONS**

Recognitions were bestowed upon three classes of honorees; the Soldan “Tiger” Boys Basketball Team, the Clyde C. Miller “Phoenix” Girls Basketball Team and the 2011 Teacher of the Year Awards Recipients.

First, the Soldan “Tigers” won the Missouri Class 4 Basketball Championship on March 10<sup>th</sup> at the Mizzou Arena in Columbia, MO. The Tigers are coached by Coach Justin Tatum and Assistant Coaches Ryan Johnson and Chris Pelch.

Secondly, Clyde C. Miller “Phoenix” Girls Basketball Team was honored for being number three in the State, Class 4A Divisions. They are coached by Darren White.

Lastly, the following teachers were recipients of the 2011 SLPS Teacher of the Year Award:

<b>TEACHER/ASSIGNED SCHOOL</b>	<b>TYPE OF AWARD</b>
<b>Jeremy Winingham</b> Cleveland NJROTC High School	Visual Arts Teacher
<b>Lisa Talarski</b> Buder Elementary	Dolores B. Malcolm 1 <sup>st</sup> -5 <sup>th</sup> Grade Reading
<b>Russell Arms</b> Lexington Elementary	Elementary Physical Education
<b>Joseph Lindell</b> Compton-Drew Investigative Learning Center	Middle/High School Physical Education
<b>Julie Beede</b> Dewey Int'l Studies Elementary School	Elementary Music
<b>John Gerdes</b> Compton-Drew Investigative Learning Center	Secondary Music
<b>Marie Thompson</b> L'Ouverture Middle School	Middle School Social Studies
<b>Monica C. Freese</b> Griscom School	Secondary Social Studies
<b>David Marler</b> Fanning Middle School	Middle School Math
<b>Jason McClelland</b> Central VPA High School	High School Math
<b>Emily Williamson</b> Gateway Middle School	Middle School Science
<b>Andrew Goodin</b> Soldan International Studies High School	High School Science
<b>Matthew Cashman</b> Gateway Middle School	Center for the Humanities Communication Arts Middle School
<b>Barrett Taylor</b> Metro Academic and Classical High School	Center for the Humanities Communication Arts High School
<b>Saadia Baker</b> Soldan International Studies High School	World Languages Teacher
<b>Maureen Moore</b> Stix Early Childhood Center	Dorothy R. Moog Special Education Teacher
<b>Jerri Bolden</b> Nance Elementary	Gertrude Faust Potthoff Kindergarten Teacher
<b>Dawn Neupert</b> Mallinckodt Academy of Gifted Instruction	Adelaide M. Schlafly Preschool Teacher

## **PUBLIC COMMENTS**

Ms. Patricia “Pat” Laughlin, Chairperson of the St. Louis Teachers’ Union Retiree Chapter read a prepared letter requesting the Special Administrative Board to approve a *Cost of Living Adjustment* (COLA) for their retirees or finance increased medical expenses stipends. She also presented each member with a copy of the letter.

*(Note: On March 15, 2012 the Special Administrative Board formally prepared a written response to Ms. Laughlin to correct inaccuracies reported in her letter. The letter was forwarded via US mail.)*

## **SUPERINTENDENT'S REPORT**

### **ANNOUNCEMENTS**

- Classes will not be held for students only on Friday, March 16<sup>th</sup> since Parent/Teacher conferences are scheduled. Likewise, schools will be closed for Spring Break, March 19<sup>th</sup> - March 23<sup>rd</sup>. The Administrative Building will be open for business as usual during Spring Break.

### **INFORMATION ITEMS**

*(Note: The Food Service report was listed but will be presented at the next meeting.)*

- Superintendent Dr. Kelvin Adams presented the Proposed 2013 General Operating Budget. He reported the District has worked hard and diligently to make the required drastic reductions to balance its budget. At this time, the District is in its second consecutive year operating with a balanced budget as well as eliminating the negative fund balance. Four consecutive years of academic improvement is noteworthy demonstrating the District is on a clear-cut path of improvement. On March 14<sup>th</sup> – 30<sup>th</sup>, the public may view the proposed budget in its entirety via the District's web-site and submit comments/input. A public forum will be held Tuesday, March 27<sup>th</sup> at Vashon High School starting at 6:00PM. Superintendent Adams will present the Proposed 2013 General Operating Budget at the April 2012 meeting for approval by the SAB.
- Mrs. Cheryl VanNoy, Executive Director of Instructional Technology provided an updated report on E-Rate. The E-Rate program was created in 1996 to promote the availability of quality services, at a reasonable cost, to increase connections to internet access for schools and libraries as well as allowing discounts on telecommunication services for LAN lines and cell phones. Reimbursements to the District are directly related to free and reduced lunch percentages. To date, the District is awaiting decisions for its 2011 reimbursements.

For 2012, the District will continue to file applications for reimbursement of expenses for internet access and for local and cell phone services. Other recommendations include web posting to support telephone and networking maintenance, repairing of the existing cabling and new wiring in all computer labs. Resolution Number 04-12-12-11 of these minutes is a request to upgrade the core network which is in grave condition. The current infrastructure has been in place since 2001. This request will replace all hard infrastructure along with incorporating dense wireless access points across the District.

- Mrs. Mary Houlihan, Deputy Superintendent provided an updated report on the iPad2 Initiative. The iPads are the latest tool used that integrate with core curriculum, providing students and teachers with modernized learning trends. All 3<sup>rd</sup> grade classrooms at twenty-four schools will receive iPads this spring. The iPads will allow students to use the translator function to learn English and other languages; students will learn the use of differentiated apps for math and reading; teachers will record text that will permit students to learn at their respective levels, and teachers can create websites of specific course content for their classes, just to name a few uses of the iPads.
- Ms. Sheila Smith-Anderson provided a report on Summer School 2012. This year's model is project-based and provides cross-curricular connection with field experiences. An estimated 5,400 students in grades Pre-K - 12<sup>th</sup> grade will participate. Other programs offered are Alternative School, Extended School Year, High School Transition, High School Credit Recovery and End of Course Intervention. Summer School will start June 4<sup>th</sup> and end on June 28<sup>th</sup> at twenty-one sites including Griscom. Tier start times are: Tier I from 7:30AM until 1:50PM and Tier II from 9:00AM until 3:20PM.

**BUSINESS ITEM(S):** CONSENT AGENDA

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve the March 13, 2012 Consent Agenda with the exclusion of those items approved at the February 16, 2012 meeting.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

**03-13-12-01** Ratification of a contract with Checkmate Partners to provide temporary staffing to support the Fiscal Control Department in addressing key audit concerns for the period January 9, 2012 through June 30, 2012 at a cost not to exceed \$80,000.

**03-13-12-02** The amendment of a contract renewal with Rubin Brown originally approved under Board Resolution Number 06-30-11-28, to increase the total limitation by \$9,600. The original contract called for the audit plan for 6 major federal programs and approved a dollar limitation of \$189,500. However, the actual number audited was 8 at an additional cost of \$4,800 for each of the 2 additional programs. The total dollar limitation for this contract will now be \$199,100 for the current fiscal year.

**03-13-12-03** To approve the amendment of a contract with Raineri Construction originally approved under Board Resolution Number 02-16-12-22, to increase the total dollar limitation by \$146,600 which also includes a 10% contingency of \$13,327 to renovate the career and technical education culinary classroom at Beaumont High School. The original approved dollar limitation of \$467,943 that included a 10% contingency of \$42,540 did not allow for the cost of the kitchen equipment. If this request is granted, the total dollar limitation for this contract will now be \$614,543 for the current fiscal year.

**03-13-12-04** To approve the amendment of a contract with Huber & Associates originally approved under Board Resolution Number 06-16-11-21, to increase the total dollar limitation by \$22,000 which also includes a 13.5% contingency of \$2,656.05. The original contract approved a dollar limitation of \$600,000 that included a 10% contingency of \$55,000. This amendment will allow for the purchase and implementation of back-up software for the virtualized server environment. If this request is granted, the total dollar limitation for this contract will now be \$622,000 for the current fiscal year.

**03-13-12-05** The amendment of a sole source contract renewal with Tyler Technologies under Board Resolution Number 06-16-11-55, to increase the total dollar limitation by \$36,000. The original contract approved a dollar limitation of \$355,000. This amendment will append the contract to allow for an application software upgrade to the Individualized Educational Plan (IEP) model in the Student Information System. If this request is granted, the total dollar limitation for this contract will now be \$391,000 current fiscal year.

**03-13-12-06** The amendment of a contract renewal with Xerox under Board Resolution Number 05-05-11-16, to increase the total dollar limitation by \$6,000. The original contract approved a dollar limitation of \$1,200,000. This amendment will append the contract to allow for the operation and maintenance of the *networkable printers* that are *located only within* the Administrative Building. If this request is granted, the total dollar limitation for this contract will now be \$1,206,000.00.

- 03-13-12-07** The January Monthly Budget Transaction Report.
- 03-13-12-08** The Comprehensive Annual Financial Report (CAFR) and the Compliance Report for the Fiscal Year Ended June 30, 2012.
- 03-13-12-09** To approve adoption of a *Social Media Policy* in accordance with the Amy Hestir Act.  
APPROVED AT THE  
2/16/12 MEETING
- 03-13-12-10** A Memorandum of Understanding with Kids Voting Missouri for the period March 14, 2012 through November 30, 2012 to give SLPS students the opportunity to vote in the *Kids Voting Missouri 2012 Presidential Election*.
- 03-13-12-11** A Memorandum of Understanding with Counseling Network for the period March 14, 2012 through June 30, 2013 to provide therapeutic counseling services to students at Bevo Long, Woerner, Buder, Lyon @ Blow and Oak Hill Schools.
- 03-13-12-12** A Memorandum of Understanding with Community Conflict Services for the period March 14, 2012 through June 30, 2013 to establish a partnership for Long School to improve school safety by decreasing violent behavior.
- 03-13-12-13** A contract with The Center for School Improvement Leadership Institute (CSI) to provide customized professional development training on February 17, 2012 to 18 elementary schools at a cost not to exceed \$10,000.  
APPROVED AT THE  
2/16/12 MEETING
- 03-13-12-14** A contract with the SEK Group to work with Clyde C. Miller's principal for the period March 14, 2012 through June 30, 2012 in the development of partnerships with local businesses and universities in an amount not to exceed \$3,500 (*This request is being submitted for SEK has an active contract with the Small Learning Communities valued at \$7,000 under Board Resolution Number 09-20-11-04.*)
- 03-13-12-15** A contract with IPNS, LLC to provide Uninterruptible Power Supply equipment for the period July 1, 2012 through June 30, 2012 at a cost not to exceed \$11,203.92, pending funding availability.
- 03-13-12-16** A contract with IPNS, LLC for CISCO to provide networking monitoring services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$150,000, pending funding availability.
- 03-13-12-17** To approve a contract with Ahrens Contracting, Inc. to provide demolition of the former Hodgen Elementary School at a cost not to exceed \$351,754 which includes a 10% of contingency of \$31,977. The work shall begin on February 17, 2012 and completed by August 1, 2012.  
APPROVED AT THE  
2/16/12 MEETING
- 03-13-12-18** To approve a contract with Envirotech, Inc. to provide hazardous materials abatement for the demolition of the former Hodgen Elementary School at a cost not to exceed \$422,525 which includes a 10% contingency of \$38,411. The work shall begin on February 17, 2012 and completed by August 1, 2012.  
APPROVED AT THE  
2/16/12 MEETING
- 03-13-12-19** To approve a contract with Patraba Electrical Systems, LLC to provide RE-4 router electrical installations at 5 schools at a cost not to exceed \$61,765 which includes a 10% contingency of \$5,615. The work shall begin on February 17, 2012 and completed by May 1, 2012.  
APPROVED AT THE  
2/16/12 MEETING

**03-13-12-20** The purchase of 110 window air conditioning units from HD Supply Facilities Maintenance through US Communities, Government Purchasing Alliance for Gateway High School at a cost not to exceed \$58,410.

**03-13-12-21** To approve the purchase and installation of tables, chairs and whiteboards from National Business Furniture for the "Safety and Security Command Center" at a cost not to exceed \$16,225 that includes a 10% contingency of \$1,475. The work shall begin on March 14, 2012 and completed by April 30, 2012.

APPROVED AT THE  
2/16/12 MEETING

**03-13-12-22** To approve the purchase of equipment, i.e., storage carts, screen protectors and covers, from various vendors for the iPad Initiative at a total cost not to exceed \$75,000

**03-13-12-23** To approve a sole source purchase of the DynaVox Maestro from DynaVox Technologies at a cost not to exceed \$8,025.

Superintendent Adams requested approval of items *04-12-12-03, 04-12-12-05, 04-12-12-09, 04-12-12-10 and 04-12-12-11* from the April 12, 2012 Items for Consideration.

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve **04-12-12-03**.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

**04-12-12-03** The amendment of the contract with IPNS, LLC previously approved under Board Resolution Number 02-16-12-28 for CISCO network equipment and end-of life maintenance services. The Board originally approved a limitation of \$30,703.92. This request is for an additional dollar increase of \$78,398.58. If granted, the total dollar limitation for this contract will now be \$109,102.50

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve **04-12-12-05**.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

**04-12-12-05** A contract renewal with AT&T for cellular/wireless telephone services for the period July 1, 2012 through June 30, 2013 in an amount not to exceed \$28,000, pending the availability of funds.

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve **04-12-12-09** and **04-12-12-10**.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

**04-12-12-09** A contract with J.L. Brown Contracting to renovate the Greenhouse at Gateway High School. The work shall begin on March 14, 2012 and completed by May 30, 2012 at a cost not to exceed \$215,600 that includes a 10% contingency of \$19,600.

**04-12-12-10** *(At the request of Superintendent Adams, this item was amended to reflect an additional cost of \$15,634.32 to increase the dimension of the signs.)*  
A contract with Hankins Construction to provide signs in front of the schools listing the Prop S work to be made. The work shall begin on April 1, 2012 and completed by August 1, 2012 at a cost not to exceed \$66,784.32 ~~(\$51,150)~~ that includes a 7.483% ~~(10%)~~ contingency of \$4,650.

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve **04-12-12-11**.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

**04-12-12-11** A contract with World Wide Technology to replace all network equipment within the District for the period July 1, 2012 through February 1, 2014 at a cost not to exceed \$874,765.

Superintendent Adams requested approval of a February 16, 2012 item, Resolution Number **02-16-12-33**, to authorize approval for the District to agree to terms for a contract extension/continuation with First Student, Inc. that will start July 1, 2012, pending the availability of funds. Superintendent Adams pulled this item at the February 16<sup>th</sup> meeting to explore plausible remedies relative to comments and questions addressed by Board Members. With that, on a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve item **02-16-12-33** as discussed per the findings of Superintendent Adams' regarding this item.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

#### **BOARD MEMBER UPDATE(S)**

Mr. Sullivan announced the April 12<sup>th</sup> meeting will possibly be moved to April 10<sup>th</sup>. Notification to the public will be given in a timely manner.

#### **ADJOURNMENT**

There being no further business before the Board in open session, on a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to adjourn at 7:05PM.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan